

CCTG ORDER

 No. 11
 Series of 2025

**SUBJECT: RECONSTITUTION OF THE PANTAWID PAMILYANG PILIPINO
 PROGRAM - NATIONAL PROGRAM MANAGEMENT OFFICE (4PS-NPMO)
 PROGRAM ON REWARDS AND INCENTIVES FOR SERVICE EXCELLENCE
 (PRAISE) COMMITTEE**

Pursuant to Administrative Order No. 6, series of 2015, and to strengthen the Program on Awards and Incentives for Service Excellence (PRAISE) implementation and to promote the culture of reward and recognition in the Pantawid Pamilyang Pilipino Program National Program Management Office as well as to ensure participation of 4Ps NPMO in the department's PRAISE nominations, 4Ps-NPMO PRAISE is hereby constituted

4Ps NPMO PRAISE Committee Members		
Chairperson	Gemma B. Gabuya Director IV and National Program Manager	
Vice Chairperson	Jonathan C. Anteza Director III and Deputy Program Manager for 4Ps NPMO Luzon Affairs and Administration & Finance	
Sub-committee Membership		
Group Award	Individual Award	Special Citation
Briann Fred V. Lipardo Project Development Officer III Michael R. Untal Project Development Officer III Erna Joy L. Jucaban Administrative Aide IV Audilon Benjamin I R. Madamba Project Development Officer II Jenie Vieve C. Mijares Administrative Assistant II	Ricky M. Decino Project Development Officer IV Lynda Jane L. Duculan Project Development Officer III Mary Joy B. Cristobal Training Specialist III Ray Charles C. Herrera Project Development Officer I Maricel B. Miranda Administrative Assistant III	Analie P. Julian Project Development Officer IV Joanna Marie F. Angeles Project Development Officer III Sherra Q. Elizaga Project Development Officer III Annalyn P. Espiloy Administrative Assistant II

<p>4Ps NPMO PRAISE Secretariat</p>	<p>Miziel S. Pasia Chief Administrative Officer and Division Chief, ASD</p> <p>Gabriela Ida T. Rancio- Palomo Project Development Officer III, ASD</p> <p>Ma. Erika DG. Lopez Administrative Officer IV, ASD</p>
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The foregoing members shall render services on a jury-duty and shall assist the 4PS-NPMO PRAISE Committee in performing the appropriate tasks such as the following:

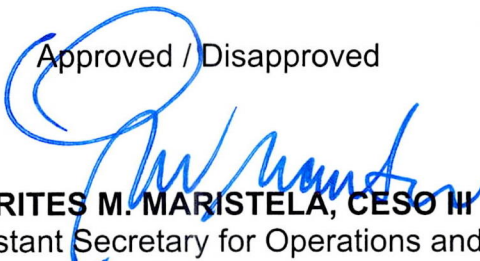
1. Formulate, adapt, and amend internal rules, policies and procedures to govern the conduct of its incentives and rewards system which shall include but not be limited to the guidelines in evaluating the nominees, the categories by which 4Ps NPMO exemplars will be nominated to, as well as the mechanism for recognizing its awardees;
2. Conduct screening of the nominees of the 4Ps-NPMO PRAISE and recommendation to the 4Ps PRAISE Committee;
3. Ensure timely submission of the list of their nominees to the different award categories including relevant nomination/ documentary requirements for the evaluation of the PRAISE Committee;
4. Coordinate facilitate and prepare necessary arrangements relative to the validation and further assessment of their shortlisted nominees, e.g. persons to be interviewed and other logistics;
5. Submit to the 4Ps PRAISE Secretariat critical incidents and /or documents relevant experiences relative to PRAISE implementation that may become basis or inputs for policy enhancement/ modification;
6. Formulate and approve of PRAISE resolutions governing the conduct of the NPMO's activities and initiatives;
7. Conduct deliberation of the PRAISE finalists; and recommend the results of PRAISE winners to the National Program Manager for approval;
8. Determine the forms of awards and incentives to be granted;
9. Monitor the implementation of approved suggestions and ideas through feedback and reports;
10. Prepare of plans to identify resources and proposed budget for the system on an annual basis;
11. Develop the production and distribution of rewards and incentives system policy manual and orient the employees on the same;

12. Document the best practices innovative ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm in the culture of rewards and recognition;
13. Monitor and evaluate the systems processes and procedures every year in order to make essential improvements;
14. Address issues relative to awards and incentives that shall be brought before it within 15 days from the date of submission;
15. Create a sub-committee/s or similar mechanisms, as appropriate to evaluate/assess nominees for the different award categories; and
16. Perform other tasks related to the implementation of the 4Ps-NPMO awards and incentives system.

Issued this 24 October 2025 in Quezon City, Philippines.


GEMMA B. GABUYA

Approved / Disapproved


MARITES M. MARISTELA, CESO III
Assistant Secretary for Operations and
Concurrent Officer-In-Charge of the
Office of the Conditional Cash Transfer Group

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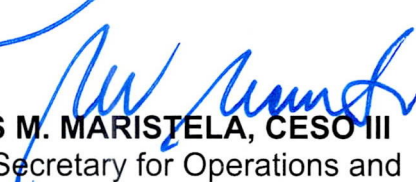
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GEMMA B. GABUYA


JCA/MSP/MJM/GITRP/10275


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Assistant Secretary for Operations and
Concurrent Officer-In-Charge of the
Office of the Conditional Cash Transfer Group