

CCTG Order No. 2
Series of 2025

**SUBJECT: AMENDMENT TO CCTG ORDER NO. 10, SERIES OF 2025 - CCTG 10
POLICY GUIDE ON THE VALIDATION, HANDLING, AND ELIGIBILITY
ASSESSMENT OF HOUSEHOLDS WITH ALL MONITORED
GRANDCHILDREN RESIDING IN DIFFERENT LOCALITIES**

I. RATIONALE

Current Program monitoring and validation continue to surface cases involving grandparent-headed households where the registered grantee is the grandparent, but one or more monitored grandchildren appear to be residing in a different municipality, province, or region, or are no longer under the grantee's daily care and supervision. While previous practice may have accommodated alternative proofs of support, the Program must apply a clearer and more verifiable standard in cases where the caregiving arrangement has materially changed, to protect the integrity of eligibility and the intent of conditional transfers for monitored children.

The 4Ps conditional cash transfers are intended to support the day-to-day needs of monitored children and enable compliance with education, health, and developmental conditionalities within an actual caregiving environment. In grandparent-headed households, the grantee's role is central because the grandparent is expected to exercise daily caregiving responsibility, including oversight of compliance. Where monitored grandchildren are no longer physically residing with the grandparent-grantee, or where caregiving has been functionally transferred to another individual or household (formally or informally), reliance on financial support alone does not consistently establish that the child remains within the care setting contemplated by program design.

Accordingly, this Amendment strengthens program safeguards specifically for grandparent-headed households by emphasizing physical co-residency between the grandparent-grantee and the monitored grandchild(ren) as a primary determinant in assessing continued eligibility and appropriate household/member status management. Once field validation confirms that the monitored grandchild is not co-residing with the registered grandparent-grantee based on prescribed standards, the household and/or concerned member shall be subjected to the applicable status actions and timely system tagging, consistent with implementation standards and accountability mechanisms.

II. AMENDED PROVISIONS

Section III. Definition of Terms

Active Caregiving (Physical Co-residency) – The day-to-day caregiving

responsibility exercised by the registered grandparent-grantee over the monitored child/ren, evidenced by the child/ren's physical co-residency within the same household/dwelling (Day-to-Day Rule). Proximity alone does not satisfy this requirement; thus, a child living "day-to-day" in a neighboring house (e.g., with a friend, neighbor, or relative) shall be considered Moved Out from the grantee's roster.

Section IV. Scope

1. This policy shall apply to all active household-beneficiaries of the Pantawid Pamilyang Pilipino Program (4Ps) **whose household head and registered grantee are grandparents**, where any of the following conditions are present:
 - 1.1. One or more monitored grandchildren are **no longer physically residing within the household** of the registered grandparent-grantee, **regardless of location**, including cases where the child is residing within the same compound, barangay, municipality, province, or region;

Section VI. IMPLEMENTING GUIDELINES

1. Mandatory Member Tagging. Once field validation confirms a child is not living with the grantee on a day-to-day basis, the Municipal Link (ML) or Social Welfare Assistant (SWA) must immediately tag the member as "Moved Out" in the PPIS.
2. "Client Status (CS) 19 - Grants Temporarily On-Hold" Protocol. Households where residency cannot be verified are placed on CS 19 and must be resolved within one BUS cycle; failure to verify residency within this period leads to CS 14 - No Eligible (0-18 y/o) for CVS Monitoring (Certified by RPMO).
3. Any household-beneficiary found to have intentionally provided false information regarding the co-residency or caregiving status of monitored grandchildren shall be subject to program immediate delisting.
4. Program personnel found to have intentionally or through gross negligence mismanaged validation findings, system tagging, or failed to meet the prescribed encoding timeline shall be subject to administrative proceedings in accordance with DSWD rules and regulations.

III. EFFECTIVITY

This Amendment shall take effect immediately upon approval. All provisions of existing issuances, guidelines, or related documents inconsistent herewith are hereby repealed, amended, or modified accordingly.



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