

Department of Social Welfare and Development
PANTAWID PAMILYANG PILIPINO PROGRAM
NATIONAL ADVISORY COUNCIL

NAC Resolution No. 4
Series of 2021

**A Resolution Adopting the Criteria for the Selection, Roles, and Functions of
the National and Regional Independent Monitoring Committee (IMC) Members**

WHEREAS, Republic Act (R.A.) No. 11310 or “An Act Institutionalizing the Pantawid Pamilyang Pilipino Program (4Ps)”, otherwise known as the “4Ps Act” defines the 4Ps as the national poverty reduction strategy and a human capital investment program that provides conditional cash transfer to poor households for a maximum of seven (7) years, to improve the health, education, and nutrition aspect of their lives;

WHEREAS, Section 16 of R.A. No. 11310 provides that *“An Independent Monitoring Committee shall be created at the regional, and national levels, composed of representatives from the private sector and civil society organizations (CSOs) to complement the monitoring activities of the DSWD and provide feedback for appropriate action. It shall submit a report on the results of its monitoring activities relative to the implementation of the program to the respective regional advisory councils and the NAC”*.

WHEREAS, in order to determine the proper membership of the IMC, Rule XIX, Section 52, of the “Implementing Rules and Regulations of the Republic Act No. 11310 or ‘An Act Institutionalizing the Pantawid Pamilyang Pilipino Program’” provides that *“An [IMC] shall be created at the national and regional levels, composed of representative from the private sector and civil society organizations (CSOs), subject to the criteria to be developed by the DSWD xxx”*; (emphasis supplied)

WHEREAS, Article XVI, Section 2, of Executive Order No. 292 of Administrative Code of 1987 MANDATES DSWD to provide an integrated welfare package to its constituents on the basis of their needs and coordinate the service facilities required from such departments or agencies, governmental and non-governmental, which can best provide them.

NOW, THEREFORE, pursuant to the powers vested to the NAC, as it is **RESOLVED** as it is hereby resolved, that on this special NAC meeting the members, constituting quorum, has agreed to adopt the “Criteria for the Selection, Roles, and Functions of the National and Regional Independent Monitoring Committee (IMC) Members”;

RESOLVED FURTHER, that the roles of the IMC shall be limited only to (a) ensure the effectiveness of the implementation processes; (b) monitor the inter-agency implementation of the program at all levels; participate in the review and assessment

of compliance to conditions beneficiary and Local Government Unit (LGUs); and (c) solicit the participation of the private sectors in to collaborate with the government in the implementation of the program;

RESOVLED, FINALLY, the NAC agency members recommend the amendment of Section 53 of the IRR and limit the roles and responsibilities of the IMC as resolved hereto.


Adopted this 29th day of March, Two Thousand and Twenty-One, in Quezon City



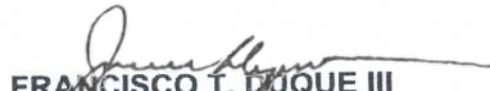
ROLANDO JOSELITO D. BAUTISTA

Secretary


Department of Social Welfare and Development



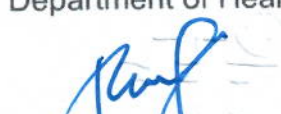
LEONOR M. BRIONES
Secretary
Department of Education



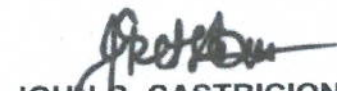
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**Criteria for the Selection,
Roles, and Functions of the National and Regional
Independent Monitoring Committee (IMC) Members**

I. RATIONALE

Republic Act 11310 or "An Act Institutionalizing the Pantawid Pamilyang Pilipino Program", otherwise known as the "4Ps Act" identified the Pantawid Pamilyang Pilipino Program (4Ps) of the Department of Social Welfare and Development (DSWD) as a national poverty reduction strategy and a human capital investment program that provides conditional cash transfer to poor households.

In order to ensure the effectiveness and efficiency of the 4Ps, an Independent Monitoring Committee (IMC) was established with purpose of ensuring the effectiveness of the implementation processes; monitor the inter-agency implementation of the program at all levels; participate in the review and assessment of compliance to conditions beneficiary and Local Government Unit (LGUs); and solicit the participation of the private sectors in to collaborate with the government in the implementation of the program.

Section 16 of R.A. No. 11310 provides for that the IMC *shall be created at the regional, and national levels, composed of representatives from the private sector and civil society organizations (CSOs).*

Therefore, to determine the well-suited private sector and CSO representatives, there must be a clear process for their selection.

II. LEGAL BASES

- a. **Republic Act No. 11310**, otherwise known as the "4Ps Act", specifically Section 16, "An Independent Monitoring Committee shall be created at the regional, and national levels, composed of representatives from the private sector and civil society organizations (CSOs) to complement the monitoring activities of the DSWD and provide feedback for appropriate action. It shall submit a report on the results of its monitoring activities relative to the implementation of the program to the respective regional advisory councils and the NAC".
- b. **Implementing Rules and Regulations of the Republic Act No. 11310 or "An Act Institutionalizing the Pantawid Pamilyang Pilipino Program"**, specifically Rule XIX, Section 52, "An [IMC] shall be created at the national and regional levels, composed of representative from the private sector and civil society organizations (CSOs), subject to the criteria to be developed by the DSWD xxx"; (emphasis supplied)

III. OBJECTIVES

To establish the criteria for selecting the members of the IMC and establishing the its selection procedure.

IV. INDEPENDENT MONITORING COMMITTEE

A. Composition of the National and Regional IMCs

As an independent body, the IMC shall elect from among the members a Chair and Vice-Chair, who shall act as the Chair's alternate. The Chair presides over the meetings and takes the lead in other related activities.

i. Regional IMC (RIMC)

The RIMC shall be composed of at least five (5) members and maximum of nine (9) members consisting of representatives from the private sectors and CSOs. The RIMC members will elect from among themselves the Chairperson.

ii. National IMC (NIMC)

To ensure that the observations and recommendations at the Regions are elevated to the National level, the NIMC will be composed of the seventeen (17) Regional Chairs.

Each NIMC and RIMC member shall serve a maximum term of three (3) years.

At both levels, a maximum of two (2) special or ad hoc specialists may be invited to be members with a maximum term of one (1) based on the need identified by the Committee.

The RIMC/NIMC may seek the assistance of the Pantawid National and Regional Program Management Offices in providing technical and secretariat support to the IMC.

B. Roles and Functions as member of the IMC

The IMC shall be tasked to:

- i. Monitor the inter-agency implementation of the Program at all levels;
- ii. Set the standards for accountability, transparency and equity among 4Ps stakeholders;
- iii. Hold regular quarterly meetings or special meetings as needed; and
- iv. Act as resource persons in advocacy activities, as appropriate.

C. Schedule of Meetings and Field Visits

i. Regular Meetings

Both Regional and National IMC meetings will be held on a quarterly basis and shall be conducted as scheduled to ensure timely and continuous feedback towards the improvement of program implementation. The regular meetings of the IMC aimed to strengthen operational mechanism and institutional arrangements between and among partners of the program.

All NIMC meetings will be held in Metro Manila to ensure maximum participation, unless otherwise recommended by the members of the NIMC.

ii. Field Visits

The field visits aim to deepen the knowledge of members and provide IMC members with first-hand experience of program implementation, issues, and concerns. To support program monitoring and observation of critical issues that may arise, the IMC members may conduct Field visits. The schedule and location of Field Visits will be subject to the agreement of the IMC members.

At the national level, the NIMC Secretariat will facilitate the logistical and administrative concerns in close coordination with the Regional Program Management Offices concerned. Results of the field visit will be presented to the IMC for policy recommendation and program implementation. All the recommendations and input of the members are forwarded to concerned Offices, Bureaus, Services, Units (OBSUs) for information, reference, and appropriate action.

Documentation of Field Visits shall form part of the IMC's reports to be submitted to the respective NAC and RAC, which cover its monitoring activities relative to the program implementation.

V. SELECTION PROCESS OF IMC MEMBERS

A. Screening for the Selection of the IMC

The Pantawid-Institutional Partnership Development Officers shall act as the screening committee and secretariat. The key responsibility of the Secretariat is to ensure that the records and documentation are created, maintained, and managed and confidentiality of personal and professional

information of nominees is kept. It shall also ensure that the private sector and the CSO shall be fairly represented in the IMC.

Identification of RIMC member candidates will be based on application and recommendations solicited from various sources. The proposed roster of members shall be submitted to the RPMO for appropriate screening.

B. Criteria for Selection of Members

On the identification of the members, the following criteria shall be followed:

- i. Development-oriented individuals with passion and compassion for poor families especially children;
- ii. Expert advocate in education and or health and nutrition program for children;
- iii. Does not belong to any political family or party; and
- iv. Committed to attend the regular meetings and participate in field visit activities if and when necessary

C. Replacement of National and Regional-IMC Members

IMC members may be replaced in the following instances:

- i. Resignation of a Committee Member; and
- ii. Members absent for three (3) consecutive meetings within the calendar year shall be deemed resigned.

The selection of replacement members shall be consistent with the process and criteria outlined above.

VI. INSTITUTIONAL ARRANGEMENTS

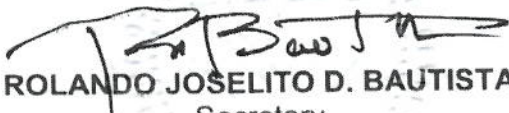
A. National-IMC:

- i. Lead the development and updating whenever necessary, of the standard procedure in the Criteria and Selection of the IMC at the national level; and
- ii. Provide technical support to the RPMOs relative to the implementation of this guidance notes.

B. Regional-IMC:

- i. Lead in the development and updating, whenever necessary, of the standard procedure in the Criteria and Selection of the IMC at the region level;
- ii. Endorsed the list of Regional IMC and its respective Chair to the NPMO for profiling.

Adopted this 29th day of March, Two Thousand and Twenty, in Cuezon City


ROLANDO JOSELITO D. BAUTISTA

Secretary

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