

MEMORANDUM

FOR : THE REGIONAL DIRECTORS
All DSWD Field Offices

FROM : THE DIRECTOR IV AND NATIONAL PROGRAM MANAGER

**SUBJECT : GUIDANCE ON THE IMPLEMENTATION OF FDS FOR THE
FIRST QUARTER OF 2023**

DATE : 23 DECEMBER 2022

This refers to the implementation of the Family Development Session (FDS) specifically for the first quarter of 2023.

As discussed during the consultation meetings and relayed through previous correspondences, the FDS Transformative Learning Path (FDSTLP) shall be implemented starting 2023. This shall strengthen the implementation of FDS and emphasize the positive behavioral changes expected from the program beneficiaries, using needs-based learning packages.

As the National Program Management Office (NPMO) refines some important areas in the implementing mechanics of the Guidance Note on the Implementation of the FDSTLP, and prepares for the Training of Trainers, may we provide guidance to the FDS implementers on the conduct of FDS for the first quarter of 2023, as a preparation for the full implementation of this learning program. The following shall be observed:

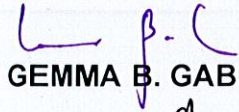
1. All beneficiaries, regardless of tenure in the program, except those that are already validated as non-poor based on the Listahanan 3 data and validation activities of the 4Ps Regional and National Program Management Offices, shall begin the year by learning or relearning the basics of the program (based on the RA 11310 provisions) with emphasis on their commitments to follow program conditions and their goals to improve their well-being within the seven-year operational timeline. FDS implementers shall use the attached **Enhanced Session Guide on Laying the Program Foundations** to be delivered from January to March 2023.
2. All sessions will now be delivered using the regular face-to-face modality with utmost consideration on the minimum public health standards to ensure safety against COVID-19 and other current and emerging infectious diseases. In extreme cases, other FDS modalities may be used, upon approval of the NPMO.
3. Other information that needs immediate cascading to the beneficiaries shall be considered as a rider topic.
4. The City/Municipal Links and Community Facilitators shall likewise continue administering the Social Welfare and Development Indicator (SWDI) and Family Risks and Vulnerability Assessment (FRVA) tools, particularly to those

beneficiaries who have not yet undergone assessment. The results will be the basis in identifying the learning needs of the beneficiaries for the FDSTLP. More details about this are reflected in the **Guidance Note on the Implementation of the FDSTLP**.

5. Graduating/exiting beneficiaries within the first quarter shall be provided with the FDS on Graduation using the **FDS Guide on Pinalakas na Pagpupugay sa Tagumpay nating mga Ka-4Ps**.

For any clarifications, your FDS Focal Persons may reach out to their counterparts in the Family Development Division of 4Ps NPMO through 4ps_fdd@dswd.gov.ph.

Thank you.



GEMMA B. GABUYA

JFTS/MGLG/JCR/ATL/10104