

Department of Social Welfare and Development
Pantawid Pamilyang Pilipino Program

NPMO ORDER No. 7
Series of 2022

**GUIDANCE NOTE ON COMPLIANCE VERIFICATION (CV) REGULAR
(PAYROLL TYPE 1) EDUCATION GRANTS FOR PERIOD 5 AND PERIOD 6A (DECEMBER)**

I. RATIONALE

The Pantawid Pamilyang Pilipino Program (4Ps) is the national poverty reduction strategy and a human capital program that provides cash subsidies to 4.4 million poor households to help break their intergenerational cycle of poverty by improving the education, health, and nutrition of their children and of pregnant women. Based on the household's compliance with set program conditions, the program provides cash grants to the households without promoting mendicancy.

The law states the minimum amount and maximum frequency for the education and health grants; 10 months per child per year for education grants and 12 months per year for health grants.

The law also mandates the advisory council to determine the amount and regularity of grants. The National Advisory Council (NAC) through NAC Resolution No. 1 s. 2020 determined that the cash grants are to be released every two months subject to the approved program timeline and verification of compliance to conditions.

Relative thereto and to provide clear guidelines to ensure that the maximum amounts and frequency of education grants are not exceeded for each year, particularly for the months of November and December, this guidance note is developed.

II. LEGAL BASES

A. RA 11310 Pantawid Pamilyang Pilipino Program (4Ps) Act

Section 7. Conditional Cash Transfer to Beneficiaries - The Advisory Council shall determine the amount of conditional cash transfer to beneficiaries with the following schemes:

(a) Conditional cash transfer grant per child enrolled in daycare and elementary programs shall not be lower than Three hundred pesos (₱300.00) per month per child for a maximum of ten (10) months per year;

(b) Conditional cash transfer grant per child enrolled in junior high school shall not be lower than Five hundred pesos (₱500.00) per month per child for a maximum of ten (10) months per year;

(c) Conditional cash transfer grant per child enrolled in senior high school shall not be lower than Seven hundred pesos (₱700.00) per month per child for a maximum of ten (10) months per year; and

(d) Health and nutrition grant shall not be lower than Seven hundred fifty pesos (₱750.00) per month for a maximum of twelve (12) months per year.

B. Implementing Rules and Regulations of RA 11310

Section 12. The grants shall be in accordance with the approved program timeline released for a particular period in a year. The grants shall be timely and accurate released based on the compliance of qualified household-beneficiary members. The initial grants shall be released to the households upon completion of the registration process. -xxx-

C. National Advisory Council (NAC) Resolution No. 1 s. 2020

-xxx-

1. *The conditional cash transfer shall be released every two months subject to the approved program timeline and verification of compliance to conditions as specified in Section 12. Rule VI of the 4Ps Act IRR ;*

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III. COVERAGE AND SCOPE

- A.** Active household members who are eligible for education grants, maximum of three (3) children per household selected for CV monitoring, aged 3-18, including continuing children who are 19 years old after the 1st Monday of June cut-off for age eligibility; have not yet graduated from High school, relationship to household head is son/daughter/grandsons/granddaughter/s.
- B.** Applies to CV Regular Grants for Period 5 and Period 6A, October/November and December respectively.

IV. OBJECTIVES

- A. To ensure education grants of Pantawid Pamilyang Pilipino Program (4Ps) , enrolled children beneficiary will not exceed 10 months per year.

V. DEFINITION OF TERMS

- A. **CV Regular Grants (Payroll Type 1)** - Refers to the grants based on the most recent compliance data and the resulting payroll that is prepared and released every period (bi-monthly) in accordance with the approved program timeline.
- B. **Retroactive Grants (Payroll Type 2)** - Refers to the compliance-based grants that are prepared and released to households for underpayment in previous compliance monitoring period/s resulting from reasons such as errors in inputting compliance data in the system, updating of facility issue, or non-compliance of beneficiary.
- C. **Initial Grants (Payroll Type 4)** - Refers to the initial grants of newly registered households that do not require compliance-based computation.
- D. **Reactivated Code 19 (Payroll Type 9)** - Refers to the compliance-based grants that are given to reactivated households as payment for the period/s (bi-monthly) when it was tagged Client Status 19 - Grants Temporarily On Hold.
- E. **Purple Tagged Payroll Type** - Refers to grants given to households needing developmental interventions due to challenging situations or circumstances that constrain them to comply with Program conditions.
- F. **Grade Group** - Refers to the three categories of education levels

VI. ELIGIBILITY FOR NOVEMBER AND DECEMBER EDUCATION GRANTS

- A. The coverage of counting the 10-month maximum shall be from January to December.
- B. Grants paid through CV Regular (Payroll Type 1), Retroactive Grants (Payroll Type 2), Initial Grants (Payroll Type 4) and Reactivated Code 19 (Payroll Type 9) shall all count towards the 10 month maximum.
- C. Counting shall be per child and not per slot i.e. grants of a replaced child shall not count towards the grants of the substitute child.

1. If in case the "per child" checking is not available for Payroll Type 2, the count of the household for that payroll type will be used. It shall be applied to the counting of all children who were monitored during the period of the Payroll Type 2.
- D. Counting shall be limited within a grade group i.e. a child promoted to a higher grade group within the year can reach the maximum amount for the previous grade group and still be eligible for grants for the new grade group.
- E. All children who already reached the 10 month maximum from January to October shall no longer be eligible for education grants for Period 5(November only) or Period 6(December only).
- F. All Grants received by the Households tagged as **Client Status 28 - Active Household in special or difficult circumstances** will also be counted as instances.
- G. All children who have already reached the 10 month maximum from January to November shall no longer be eligible for education grants for December during Period 6.
- H. Therefore, the following formula must be satisfied for eligibility for each child to be eligible for November and December grants:

c1 = Count of payroll type 1 for the month
c2 = Count of payroll type 2 for the month
c8 = Count of payroll type 8 for the month
c9 = Count of payroll type 9 for the month
cPT = Count of payroll type PT for the month

For November:

$$\sum (1 + 2 + 8 + 9 +) \leq 9$$

For December:

$$\sum (1 + 2 + 8 + 9 +) \leq 9$$

The following table summarizes the maximum amount depending on the grade group of the child for the year:

Grade Group	Maximum amount per Year*
Daycare and Elementary	Php 3,000 or Php 300 x 10 months
Junior High School	Php 5,000 or Php 500 x 10 months
Senior High School	Php 7,000 or Php 700 x 10 months
Promoted from Elementary to Junior High School	No. of months in Elementary x Php300 + No. of months in JHS x Php500
Promoted from Junior High School to Senior High School	No. of months in JHS x Php500 + No. of months in SHS x Php700

*Shall adjust accordingly, pursuant to Section 26, Rule XI of the IRR of RA No. 11310

The following table summarizes the different scenarios for each child and their corresponding eligibility for Period 5 (November) and/or Period 6A (December) Payment:

Count of CV Regular Grants for the year (Payroll Type 1/9)	Count of Grants for Purple tagged Households	Count of Initial Grants for the year (Payroll Type 8)	Count of Retroactive Grants for the year (Payroll Type 2)	Eligible for October, November or December Education grants (if compliant)?
Less than or equal to 9	0	0	0	✓
8	0	0	0	✓
	Not Greater than 1	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 1	✓
7	0	0	0	✓
	Not Greater than 2	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 2	✓

	Not Greater than 1	1	0	✓
	0	1	Not Greater than 1	✓
6	0	0	0	✓
	Not Greater than 3	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 3	✓
	Not Greater than 2	1	0	✓
	0	1	Not Greater than 2	✓
5	0	0	0	✓
	Not Greater than 4	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 4	✓
	Not Greater than 3	1	0	✓
	0	1	Not Greater than 3	✓
4	0	0	0	✓
	Not Greater than 5	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 5	✓
	Not Greater than 4	1	0	✓
	0	1	Not Greater than 4	✓
3	0	0	0	✓
	6	0	0	✓
	0	1	0	✓
	0	0	Not Greater than 6	✓
2	Not Greater than 5	1	0	✓
	0	1	Not Greater than 5	✓
	0	0	0	✓
	6	Not Greater than 1	0	✓
	0	0	Not Greater than 7	✓
	0	1	Not Greater than 6	✓
	0	0	0	✓

1	6	Not Greater than 2	0	✓
		0	Less than or equal to 7	
	0	0	Not Greater than 8	✓
None	0	1	Not Greater than 7	✓
	0	0	0	✓
	6	Not Greater than 3	0	✓
		0	Less than or equal to 8	
	0	0	Not Greater than 9	✓
0	1	Not Greater than 8	✓	

VII. EFFECTIVITY CLAUSE

This Guidance Note shall only take effect starting Period 5 of 2022 and shall continue to be valid unless rescinded. Previous issuances or office orders herewith are revoked. The provisions herewith shall have no effect prior to the date of effectivity.

Approved this 7th day of October 2022



Approved / Disapproved:

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