

CALL FOR TWO (2) NON-GOVERNMENT ORGANIZATIONS (NGOs) AS MEMBERS OF THE NATIONAL ADVISORY COUNCIL

The DSWD is looking for two (2) accredited non-governmental organizations as members of the National Advisory Council (NAC) for the Pantawid Pamilyang Pilipino Program.

The NAC is the policy-making body of the Pantawid Program manifested through approval of resolutions and enhancement of guidelines aimed towards ensuring supply side requirements and necessary support for household members to meet the conditions for entitlement and strengthening of overall implementation of the Program. It is composed of nine (9) government agencies and is currently looking for two (2) accredited NGOs as additional members.

Below are the selection criteria for NGO candidates:

1. DSWD Accredited¹ NGO working or monitoring social welfare service programs;
2. Good track record in previous and/or current engagements;
3. No financial liability/ obligation from previous engagements;
4. Confirmed written commitment to be part of Advisory Council on voluntary basis;
5. Head of Organization to be permanent member;
6. Capacity to provide human resources to permanent and alternate members and costs incurred in attendance to meetings;
7. No official/ key personnel related within the 4th civil degree to DSWD as accrediting authority; and
8. Has coverage and is operating in at least three (3) regions.

The interested NGO shall apply for accreditation with the DSWD Standards Bureau in line with relevant laws and/or policies. Upon issuance of the appropriate accreditation certificate or document, the NGO will then be considered as a candidate for NAC membership, subject to deliberation of the DSWD.

Qualified NGOs may send their Letter of Intent to:

GEMMA B. GABUYA

Director IV and National Program Manager
Pantawid Pamilyang Pilipino Program
3rd Floor, Malasakit Bldg, DSWD Central Office
Batasan Complex, Constitution Hills, Quezon City, 1126

For further inquiries, kindly communicate with Mr. Aldrin J. Corachea, Project Development Officer of the Institutional Partnership Division of the 4Ps-National Program Management Office may reached at telephone no. 8-952-6929 or through email: pantawidpartnership@dswd.gov.ph

¹ To be an accredited agency engaged in social welfare programs, or Social Welfare Agency (SWA) as defined in R.A. No. 4373, the subject institution must comply with the existing rules and regulations established by DSWD.

GUIDELINES IN THE SELECTION OF THE TWO (2) NON-GOVERNMENT ORGANIZATIONS AS MEMBERS OF THE NATIONAL/REGIONAL ADVISORY COUNCIL OF THE PANTAWID PAMILYANG PILIPINO PROGRAAM

I. RATIONALE

Republic Act 11310 or "An Act Institutionalizing the Pantawid Pamilyang Pilipino Program", otherwise known as the "4Ps Act" identified the Pantawid Pamilyang Pilipino Program (4Ps) of the Department of Social Welfare and Development (DSWD) as a national poverty reduction strategy and a human capital investment program that provides conditional cash transfer to poor households.

In order to steer the Program towards poverty reduction, the National Advisory Council (NAC) and Regional Advisory Council (RAC) was formalized which shall serve as the body, in the national and regional level, respectively, tasked to: (a) promote coordination across agencies to enhance the implementation of the program and jointly address and resolve program implementation issues; and (b) recommend to the President measures and policies for the responsive delivery of the commitments under the 4Ps Act and integration with the general poverty reduction strategy of government, among others.

Non-Government Organizations (NGO) refers to the wide array of non-governmental and non-stock, non-profit organizations that have a presence in public life, expressing the interests and values of their members or others, based on ethical, cultural, political, scientific, religious or philanthropic considerations. It refers to a wide array of organizations: community groups, NGOs, labor unions, indigenous groups, charitable organizations, faith-based organizations, professional associations and foundations.

Thus, amongst the Government Agencies identified in the 4Ps Act as members of the NAC/RAC, two (2) seats were given to NGO representatives, with the only requirement provided by law is for it to be an accredited NGO engaged in working or monitoring social welfare programs.

There being a great number of accredited NGOs, there must be an established process for which the NAC maybe able to determine the more proper, suitable, and dependent partner of the Government towards poverty alleviation.

II. LEGAL BASES

- a. **The 1987 Constitution of the Republic of the Philippines**, particularly Article II, Section 9, "The State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services,

promote full employment, a rising standard of living, and an improved quality of life for all."

- b. **Republic Act No. 11310**, otherwise known as the "4Ps Act", specifically Section 15, "The regional advisory councils and NAC shall have, as members, representatives from the DSWD, Department of Health (DOH), Department of Education (DepEd), Department of Agriculture (DA), Department of Labor and Employment (DOLE), Department of Trade and Industry (DTI), Department of Agrarian Reform (DAR), Department of Science and Technology (DOST), and Technical Education and Skills Development Authority (TESDA). The regional advisory councils and NAC shall ~~also have, as additional members, two (2) representatives from accredited nongovernmental organizations working or monitoring social welfare service programs.~~"
- c. **Republic Act No. 4373**, entitled "An Act to Regulate the Practice of Social Work and the Operation of Social Work Agencies in the Philippines and for Other Purposes", as amended R.A. No. 5175, specifically Article IV, Section 23, "Registration with the Social Welfare Administration. – No social work agency as defined herein shall separate and be accredited as such unless it shall first have registered with the [DSWD] which shall then issue the corresponding registration certificate xxx"

III. OBJECTIVES

To determine who are the qualified NGOs that may be a candidate as members of the NAC, and to establish further a Selection Procedure for the two (2) NGOs that will be a member of the NAC and RAC of the 4Ps.

These Guidelines shall also be applicable in case of a vacancy in the seats dedicated for NGO representatives, unless a different procedure will be established.

IV. QUALIFIED NON-GOVERNMENT ORGANIZATIONS

A. Accreditation of Social Work Agencies

As provided for in Section 15 of the 4Ps Act, the only qualification for an NGO to be a member of the NAC/RAC is to be an accredited non-governmental organization engaged in working or monitoring social welfare programs.

Therefore, to be an accredited agency engaged in social welfare programs, or Social Welfare Agency (SWA)¹ as defined in R.A. No. 4373, the subject agency must comply with the existing rules and regulations established by DSWD.

After compliance, and upon issuance of the appropriate accreditation certificate or document, the NGO shall be qualified candidate for NAC/RAC membership.

B. Existing Accreditation and their disqualification

All NGOs with existing and valid DSWD accreditation prior to the issuance of these Guidelines, shall be eligible to be a candidate in the NAC/RAC membership.

Provided that, any existing dispute in the accreditation of the SWA, shall be a ground for disqualification for candidacy. Provided further, upon favorable resolution or upon conferment of its continuous accreditation, the SWA shall be an eligible candidate.

Provided finally, NGOs whose prescribed renewal period of their certificate of accreditation falls within the approval of this Resolution, the NGO is immediately deemed disqualified for shortlisting.

V. SELECTION PROCESS

A. Selection Process

The selection of NGOs shall follow these steps:

i. Shortlisting of Eligible NGOs

- a. The DSWD-Central Office Standard Bureau shall submit a Registry/ List of Accredited NGOs working or monitoring social welfare service programs, subject to DSWD accreditation, as per RA No. 4373, as provided for by Section 41 of the 4Ps IRR, to the NAC and DSWD-Regional Office Standard Bureau for the RAC.

¹ "A "social work agency" is a person, corporation or organization, private or governmental, that engages mainly and generally, or represents itself to engage in social welfare work, whether case work, group work, or community work, and obtains its finances, either totally or in part, from any agency or instrumentality of the government and/or from the community by direct or indirect solicitations and/or fund drives, and/or private endowment."

b. The NAC/ RAC Secretariat shall develop a Shortlist of Eligible NGOs with relevant and supporting documents based on the following considerations:

- Length of engagement with the 4Ps;
- Number of beneficiaries served and geographic coverage of the NGO;
- Copy of DSWD Accreditation;
- Proof of no outstanding cash advances and pending cases; and
- Formal letter, accompanied by the proper resolution and/or certification, indicating interest to be part of the NAC/ RAC on a voluntary basis.

c. The Shortlist of Eligible NGOs shall be submitted to the NAC/RAC for final Evaluation and Deliberation

ii. Evaluation and Deliberation

Eligible candidates shall be evaluated according to the submitted reference documents. The NAC/RAC shall choose two (2) NGOs from the provided shortlist based on the following selection criteria:

- a. Has good track record in previous and/or current engagements with the DSWD and other institutions and agencies, if applicable;
- b. Has no financial liability/obligation from current or previous engagement with DSWD or government agencies;
- c. Must confirm commitment to be part of the Advisory Council on a voluntary basis through an official letter signed by the organization's board members or person of authority
- d. The head of the organization shall be the permanent member to sit in the Advisory Councils activities;
- e. Has in its capacity to provide human resources as permanent and alternate members of the Advisory Council and shoulder the transportation costs to be incurred in the attendance to regular and special meetings;
- f. Must not have any Director, Trustee, Officer or Key Personnel related within the fourth civil degree of consanguinity or affinity to any official of the DSWD as the accrediting authority

- g. For NAC Membership: has coverage and is operating in at least three (3) regions;

For RAC Membership: has coverage and is operating in at least two (2) provinces within the respective region.

In case there are more than two (2) NGO applicants that qualify for membership, the following criteria (in order of priority) may serve as guide to qualify for membership:

- a. NGO with the highest number of beneficiaries served in the region, province, city or municipality, among all NGOs with on-going engagement in the area;
- b. NGO with the widest and second widest geographical coverage in the region, province, city/municipality which the governing advisory council covers; and
- c. Other criteria that may be prescribed by the advisory council in the specific area (region/provincial/city/municipal) deemed helpful in the selection.

iii. Notification and Confirmation of Selected NGO Representatives

An official invitation letter to be a member of the NAC/ RAC and to attend the next meeting, signed by the NAC/RAC Chair, will be sent to the chosen NGO.

The Secretariat shall coordinate with and invite the chosen NGO in the next meeting of the NAC/ RAC. The Secretariat will facilitate the signing of the TOR and secure commitment to be part of the respective council through a letter signed by the organization's board of members or person of authority. The Secretariat must also seek NGO's commitment to provide permanent and alternate members to the Advisory Councils. More so, the NGO must commit to shoulder the transportation costs to be incurred in the attendance to regular and special meetings.

The chosen NGOs will respond to the invitation to attend the next meeting and confirm commitment to be part of the body on a voluntary basis through an official letter signed by the organization's President or Board Members.

basis through an official letter signed by the organization's President or Board Members.

Confirmation of the NGO to be a member of the NAC/ RAC must be done during the NAC/ RAC meeting. The NGO shall be approved as a member of the council at the national and regional upon approval of the NAC/ RAC, through a resolution signed by a majority of its members.

The invitation letter must state that membership of the NGO shall be on a voluntary basis wherein transportation cost to be incurred in attendance to regular and special meetings shall be covered by the NGO.

VI. VACANCIES

In case of vacancies by the NGOs due to: (a) revocation of license or accreditation; (b) non-renewal or expiration of license or accreditation; (c) voluntary resignation; or (d) incapacity of the NGO to continue its membership, among others, the NAC/RAC shall follow the procedure set hereto to fill the vacancy, unless otherwise provided.

Provided that, if the seating NGO currently has a certificate of accreditation and is recognized to be an accredited NGO, depending on the validity of the certificate of accreditation, the NGO must ensure the renewal of their accreditation within the prescribed renewal period of ninety (90) working days prior to the expiration of their accreditation certificate, otherwise, the NGO may be disqualified for the membership until the renewal of their accreditation.

Adopted this 29th day of March, Two Thousand and Twenty-One, in Davao City.



ROLANDO JOSELITO D. BAUTISTA

Secretary

Department of Social Welfare and Development



LEONOR M. BRIONES

Secretary

Department of Education



FRANCISCO T. DUQUE III

Secretary

Department of Health

Dept. of Labor & Employment
Office of the Secretary

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SILVESTRE H. BELLO III
Secretary
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RAMON M. LOPEZ
Secretary
Department of Trade and Industry



Department of Agrarian Reform
Office of the Secretary

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JOHN R. CASTRICIONES
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Department of Agrarian Reform

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DEPARTMENT OF AGRICULTURE
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Secretary
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Director General
Technical Education and Skills Development
Authority

Department of Social Welfare and Development
PANTAWID PAMILYANG PILIPINO PROGRAM
NATIONAL ADVISORY COUNCIL

NAC Resolution No. 3
Series of 2021

A Resolution on the Selection of the Two (2) Non-Government Organizations (NGOs) as Members of the National and Regional Advisory Council

WHEREAS, Republic Act No. 11310, otherwise known as the "4Ps Act", defines 4Ps as the national poverty reduction strategy and a human capital investment program that provides conditional cash transfer to poor households for a maximum of seven (7) years, to improve the health, education, and nutrition aspect of their lives

WHEREAS, Section 39, Rule XVII of the 4Ps Act IRR states that the National Advisory Council (NAC) shall be the policy-making body manifested through the approval of resolutions and enhancement of guidelines aimed towards ensuring supply side requirements and necessary support for household members to meet the conditions for entitlement and strengthening of overall implementation of the Program. It shall formulate and recommend to the President policies and strategies to enhance and improve program implementation which is aimed towards enhancement of national and local efforts with partner agencies in ensuring that the necessary support for qualified household-beneficiaries are provided towards improvement of their well-being. The Regional Advisory Council (RAC) shall provide policy directions and recommendations on program implementation at the regional level. They translate national policies to region specific operational guidelines to ensure smooth implementation of the Program. This joint effort shall promote regional ownership among other agencies and local implementers to guarantee the availability and provision of necessary support services or access to basic services for the qualified household-beneficiaries.

WHEREAS, Section 15 of the 4Ps Act, and as reiterated in its Implementing Rules and Regulation (IRR), provides the composition of the NAC and RAC, to wit:

"Advisory Council. -An Advisory Council shall be created at the regional and national levels to be headed by the DSWD.

The regional advisory councils and NAC shall have, as members, representatives from the DSWD, Department of Health (DOH), Department of Education (DepEd), Department of Agriculture (DA), Department of Labor and Employment (DOLE), Department of Trade and Industry (DTI), Department of Agrarian Reform (DAR), Department of

Science and Technology (DOST), and Technical Education and Skills Development Authority (TESDA). The regional advisory councils and NAC shall also have, as additional members, two (2) representatives from accredited nongovernmental organizations working or monitoring social welfare service programs."

WHEREAS, to be a valid member of the NAC and RAC, Section 15 of R.A. No. 11310 provides that the "two (2) representatives from accredited nongovernmental organizations working or monitoring social welfare service programs".

WHEREAS, Article IV, Section 23, of R.A. No. 4373, provides that "No social work agency as defined herein shall separate and be accredited as such unless it shall first have registered with the [Department of Social Welfare and Development] which shall then issue the corresponding registration certificate"

WHEREAS, Article XVI, Section 2, of Executive Order No. 292 of Administrative Code of 1987 MANDATES DSWD to provide an integrated welfare package to its constituents on the basis of their needs and coordinate the service facilities required from such departments or agencies, governmental and non-governmental, which can best provide them.

NOW THEREFORE, pursuant to the powers vested to the NAC, it is **RESOLVED** as it is hereby resolved, that on this special NAC meeting the members, constituting quorum, has agreed that the accreditation of the two (2) NGO at the National and Regional Advisory Council provided under R.A. No. 11310 must be accredited with the DSWD, in accordance with the authority granted by R.A. No. 4373.

RESOLVED FURTHER, with the great number of DSWD accredited NGOs, there must be a mechanism or process for which to determine more qualified NGOs.


RESOLVED, FINALLY, that the Guidelines in the Selection of the Two (2) Non-Government Organizations as members of the National/Regional Advisory Council is hereby adopted.

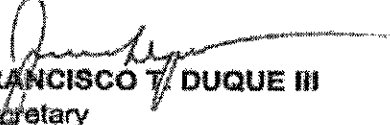
Adopted this 21st day of March, Two Thousand and Twenty-One, in Quezon City



ROLANDO JOSELITO D. BAUTISTA


Secretary

Department of Social Welfare and Development


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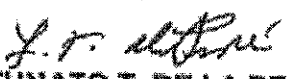

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